



St. Bede's College Shimla - 171002

(UGC-NAAC "A" Grade Re-Accredited)

Awarded CURIE Project and Selected DBT-Star College

Phone: 0177-2842304, Fax:- 0177-2842498

www.stbedescollege.in, E-mail:- bedescollege@gmail.com

MINUTES OF THE MEETING (First)

Date: 12/09/2024

Time: 10:30 P.M.

Venue: IQAC room

Mode of Platform: Hybrid mode

The 1st IQAC meeting of session 2024-25 started with the address of the Principal Prof (Sr.) Molly Abraham in which she introduced the newly appointed members comprising external experts and IQAC coordinator and deputy coordinators. Prof. Pushpanadham, Prof. N.K Goyal and Ms. Geeta Kapoor were attending the meeting online.

After the opening remarks, IQAC coordinator Dr. Shweta Thakur read out the NAAC peer team recommendations followed by the agenda of the meeting which comprised the following:

1. Development of comprehensive short-term and long-term perspective plans and a strategic plan for the college's future growth
2. Webinars/Seminars and Conferences to be organised
3. Green Audit/ Environment Audit/Energy Audit to be conducted for 2024-25.
4. Community based activities and projects under UBA
5. Best practices and institutional distinctiveness
6. Skill Development Initiatives/Vocational Training Initiatives
7. Discuss strategies for integrating Indian Knowledge Systems and promotion of Indian languages and culture
8. Feedback Mechanism to be framed to monitor the progress of the initiatives
9. Any other matter with the permission of the chair

The following decisions were taken in the meeting:

1. **Development of comprehensive short-term and long-term perspective plans and a strategic plan for the college's future growth:** Taking into consideration the long-term plan for college autonomy, the deliberations took over the discrepancies college is facing related to autonomy to which it was unanimously decided to look into matters pertaining to declining student strength and then strategize to go for autonomy in coming years. In order to address the issue of declining student strength the experts suggested to strengthen the alumni association through which various skill related workshops and programmes can be organised



St. Bede's College Shimla - 171002

(UGC-NAAC "A" Grade Re-Accredited)

Awarded CURIE Project and Selected DBT-Star College

Phone: 0177-2842304, Fax:- 0177-2842498

www.stbedescollege.in, E-mail:- bedescollege@gmail.com

making students job ready. In order to strategize for short and long-term planning the experts suggested to identify the shortcomings by incorporating Student Satisfaction survey which helps to strengthen academic ecosystem. Teaching learning process should be enriched encompassing an online ecosystem, followed by infrastructure/digital development.

2. **Webinars/Seminars and Conferences to be organised:** It was unanimously decided that IQAC will take initiative to organize seminars, workshops, webinars on topics like cyber security, artificial intelligence, Indian Knowledge system etc. for which different departments will be given responsibility to work in accordance with the needs of AQAR. Prof. Pushpanadham suggested to organize atleast two funded programmes every year.
3. **Green Audit/ Environment Audit/Energy Audit to be conducted for 2024-25:** Prof. Ramesh recommended to conduct Green Audit/ Environment Audit/Energy Audit from NAAC approved agency as mentioned in NAAC guidclines. The convencers to take the charge and do the needful.
4. **Community based activities and projects under UBA:** Calendar for community based activities under UBA has been prepared and currently sent for the approval to the Ministry of Education. The convener of UBA to look into the matter.
5. **Best practices and institutional distinctiveness:** The members suggested that community based best practices should be decided which becomes a regular feature of the institution and evolves over time.
6. **Skill Development Initiatives/Vocational Training Initiatives:** 6 courses have already been introduced under Skill Development Initiatives to which some more courses related to health and hygiene and yoga can be offered to the students from the upcoming sessions.
7. **Discuss strategies for integrating Indian Knowledge Systems and promotion of Indian languages and culture:** With respect to integration of Indian Knowledge Systems and promotion of Indian languages and culture it was informed by Prof. Ramesh Thakur that with the implementation of new education policy in the next academic session IKS will be incorporated into the curriculum.
8. **Feedback Mechanism to be framed to monitor the progress of the initiatives:** It was decided that regular monitoring of any event should be done through the means of questionnaires and especially students should be made a component element of the feedback process.



St. Bede's College Shimla - 171002
(UGC-NAAC "A" Grade Re-Accredited)
Awarded CURIE Project and Selected DBT-Star College
Phone: 0177-2842304, Fax:- 0177-2842498
www.stbedescollege.in, E-mail:- bedescollege@gmail.com

9. Other matters

- **Strategizing for College Autonomy and Addressing Declining Student Strength:** Taking into consideration the long-term plan for college autonomy, the deliberations took over the discrepancies college is facing related to autonomy to which it was unanimously decided to look into matters pertaining to declining student strength and then strategize to go for autonomy in coming years. In order to address the issue of declining student strength the experts suggested strengthening the alumni association through which various skill related workshops and programmes can be organised making students' job ready.
- **Encouraging Student Involvement in Extracurricular and Personal Development Activities:** It was brought to the notice by the student representatives that there is a need to introduce more activities focusing on recreation, student involvement, personality development and social media presence of all these activities.
- **Preparation of Documentary Films for College Marketing and Branding:** Documentaries to be prepared and circulated for marketing and branding of the college.
- **Empowering Students as College Brand Ambassadors:** Students to act as brand ambassadors of the college.
- **Strengthening the Alumni Association through Final Year Engagement:** The third-year students should be informed and encouraged to join the Ex- Bedeian Association towards the end of the session so that the Alumni association is strengthened.
- **Promoting Digital Learning Platforms for Student Skill Enhancement:** Strategies to strengthen and motivate the students to join self-paced digital platforms. The MOOC Coordinator to look into the matter.
- **Tentative Date for the Next IQAC Meeting:** The next IQAC meeting is tentatively scheduled for the first week of November.

Proposed by: Ms. Komal Sharma

Seconded by: Ms. Snigdha Bhatt

Coordinator of IQAC

Dr. Shweta Thakur

Chairperson

12/9/24
Principal
St. Bede's College
Shimla

Prof. Molly Abraham



First IQAC Meeting 2024-25

Date: September 12, 2024

Sr. No	Name of the Member	Designation	Signature
1.	Principal	Chairperson	<i>mollym</i>
2.	Dr. Shweta Thakur	Coordinator	<i>Shweta</i>
3.	Deputy Co-ordinators	Ms. Komal and Ms. Snigdha	<i>Komal Snigdha</i>
4.	Prof. Ramesh Thakur (Director, IQAC Himachal Pradesh University, Shimla)	External Expert	<i>Ramesh</i>
5.	Prof. Karanam Pushpanadham (Department of Educational Administration, Maharaja Sayajirao University of Baroda)	External Expert	ONLINE
6.	Sr. Grace Joseph	Management Representative	<i>S. Grace</i>
7.	Dr. Kimi Sood (Former Councillor, Benmore) General Secretary Red Cross Himachal Pradesh)	Local Community Representative	<i>Kimi Sood</i>
8.	Ms. Geeta Kapoor (Retd. Director HR SJVNL, Addl charge: Chairman and Managing Director)	Alumni Representative	ONLINE
9.	Prof. N.K. Goyal (Chairman, Telecom Equipment Mfg. Association)	Employers /Industrialists/Stakeholder Representative	ONLINE
10.	Admiral and Vice Admiral of the College	Student Representatives	<i>Diana Mehak</i>
11.	Mr. Salil Sood	Administrative Officer	<i>Salil Sood</i>
12.	Ms Neha Walia & Ms Nivedita Sharma	Technical Staff	<i>Neha Nivedita</i>
13.	Dr. Sapna Sharma	Department of Physics	<i>Sapna</i>
14.	Dr. Deepti Pajni	Department of English	<i>Deepti Pajni</i>
15.	Dr. Gitanjali Mahendra	Department of English	<i>Gitanjali Mahendra</i>
16.	Dr. Anupama Tandon	Department of Economics	<i>Anupama Tandon</i>
17.	Ms. Punam Chauhan	Department of History	<i>Punam Chauhan</i>
18.	Mr. Sanjeev Kumar	Department of Geography	<i>Sanjeev Kumar</i>
19.	Ms. Unnatti Chauhan	Department of Economics	<i>Unnatti Chauhan</i>
20.	Mr. Mohit Kumar	Department of Psychology	ABSENT
21.	Mr. Maheshwar S. Thakur	Department of Chemistry	<i>Maheshwar</i>

mollym
12/09/24
Principal
St. Bede's College
Shimla